Aboriginal VOCATIONAL EDUCATION & TRAINING (VET) GRADUATE PROGRAM

application form

Part 1: Personal details

|  |  |
| --- | --- |
| Name |  |
| Date of birth |  |
| Street Address |  |
| Suburb |  |
| State |  |
| Postcode |  |
| Telephone |  |
| Email |  |

Part 2: Course details

In the below table, please provide the details of your TAFE course and a copy of your most recent Statement of Results

|  |  |
| --- | --- |
| Institution name |  |
| Course name |  |
| Year course completed |  |

Part 3: Work history

Please provide details of your pervious work history in the table below, or attach your CV. If you do not have any work experience (paid or unpaid), please go to Part 4.

Employer one

|  |  |
| --- | --- |
| Period of service |  |
| Position and responsibilities |  |

Employer two

|  |  |
| --- | --- |
| Period of service |  |
| Position and responsibilities |  |

Employer three

|  |  |
| --- | --- |
| Period of service |  |
| Position and responsibilities |  |

Part 4: Department and location preferences

For matching purposes, please list any work location preferences below (e.g., Melbourne CBD, Outer Melbourne, Regional Victoria):

|  |  |
| --- | --- |
| 1 |  |
| 2 |  |
| 3 |  |

For matching purposes, please list any preferences you have for employers:

|  |  |
| --- | --- |
| 1 |  |
| 2 |  |
| 3 |  |

Part 5: Referees

Please nominate two referees who may be contacted regarding your application. Where possible, your referees should be able to comment on your work and/or academic performance.

1st Referee

|  |  |
| --- | --- |
| Name |  |
| Relationship to applicant |  |
| Phone no. |  |
| Email |  |

2nd Referee

|  |  |
| --- | --- |
| Name |  |
| Relationship to applicant |  |
| Phone no. |  |
| Email |  |

Thank you for your application, please ensure your application contains the following:

* Birth Certificate, Australian Passport or Australian Citizenship Certificate
* Proof of Aboriginality in the form of a Confirmation of Aboriginality, Community Referees, or a [Statutory Declaration](https://www.justice.vic.gov.au/statdecs). Please contact us if you have any concerns about providing proof of Aboriginality.
* Statement of Results
* Resume
* Two referee details

Please email your completed application form, along with attachment(s) to: **aboriginal.employment@vpsc.vic.gov.au**

A member of the Victorian Public Sector Commission’s Aboriginal Employment Unit will contact you to discuss your application in due course. Please contact the Unit with any queries on (03) 7004 7122 or **aboriginal.employment@vpsc.vic.gov.au**